



APPLICATION FOR LEAVE OF ABSENCE – Gjøvik University College

(This application form only applies to internal students)

Please fill out the grey sections of the form on the computer, print it out and sign it. Submit the form to the student information centre.

18.1 A student should have completed minimum 30 credits before applying for leave. Nominally, leave is granted for up to one year.

Name: ---		
Street address: ---		Post address: ---
Telephone no: ---	Student no: ---	Class: ---

I hereby apply for a leave of absence from the programme ---- from class ---- (first year) from (and including) ----- to (and including) -----.

I would like to continue in class --- after the leave of absence.

Comment (reason for the leave of absence): ---

If you apply due to medical reasons, a medical certificate must be attached to the application.

Place/date: Signature: